



WHAT IS WIA?

WIA is a federally funded program administered by the Private Industry Council of Milwaukee County, designed to meet the needs of the nation's business, job seekers and those who want to further their careers. The services are offered throughout Milwaukee County at the seven (7) comprehensive One-Stop Job Centers and at two (2) specialty Job Centers.

WHAT DOES WIA OFFER?

- Evaluations, assessments and counseling
- Short term skills training
- On-the-job training
- Job development and placement assistance
- Follow-up after placement into employment
- Customer focused service delivery

TO FIND OUT WHO IS ELIGIBLE FOR THE WIA ADULT PROGRAM CONTACT :

The Private Industry Council of Milwaukee County, A
 Workforce Development Board
 101 West Pleasant Street, Suite 201
 Milwaukee, Wisconsin 53212
 Telephone: (414) 225-2360
 TTY: (414) 270-1848
 Fax: (414) 225-2372



CHECK US OUT AT:
www.milwjobs.com

"As a condition to the award of financial assistance from the Department of Labor under the applicable program, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws: Section 188 of the Workforce Investment Act (WIA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of citizenship, status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIA Title I - financially assisted program or activity; Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; Title IX of the Education Amendments, as amended. The grant applicant also assures it will comply with 29 CFR part 37 and all other regulations implementing the laws listed above."

Your Key to Quality People



On-the-Job Training

NO POSTAGE
NECESSARY IF
MAILED
IN THE
UNITED STATES



BUSINESS REPLY MAIL

FIRST-CLASS MAIL PERMIT NO. 2197 MILWAUKEE, WI

POSTAGE TO BE PAID BY ADDRESSEE

PRIVATE INDUSTRY COUNCIL OF
 MILWAUKEE COUNTY
 101 W. PLEASANT ST., SUITE 201
 MILWAUKEE, WI 53212

HAVING TROUBLE FINDING SKILLED EMPLOYEES? OUR TRAINING PROGRAM CAN FILL YOUR NEEDS!

Finding qualified job candidates these days is difficult - especially if you are looking for workers with specialized skills. We have the answer to your dilemma:

ON-THE -JOB -TRAINING PROGRAM(OJT):

Administered by the Private Industry Council of Milwaukee County, this program is funded by the Workforce Investment Act (WIA). On-the-Job-Training can offer your organization a broad spectrum of choices for finding and training a competent workforce.



On-the-Job-Training is designed to be a "win-win" work experience for both an employer and a new employee. This is an opportunity for employers to maximize their training efforts, and job seekers to gain the special-

ized training needed to succeed in the workplace. The result ensures a suitable "employment fit."

To help increase the chances for success even before trainees begin their training program, WIA staff representatives will coach them to comply with workplace standards. Topics covered include:

- Good work habits
- Acceptable work attire
- The importance of good attendance and punctuality
- Ways to work collaboratively
- Ways to resolve conflicts



HOW OJT WORKS

If you are willing and able to provide training for new employees at your place of business, consider **On-the-Job-Training**. You can select potential employees from a pool of pre-screened candidates whose skills and interests have been evaluated by the WIA staff representative and then matched to your job requirements.

When you have selected a candidate or candidates you would like to hire, an agreement along with a training plan is signed to provide the necessary training. During this training period, up to 50 percent of the employee's wages will be reimbursed to you. Trainees work a minimum of 32 hours per week for up to 16 weeks during the training period. The job must be permanent and pay a minimum of \$8.00 per hour. Trainees must be offered access to benefits, including health care insurance.

CONTACT US TODAY!

Think of the current openings in your business. They may include entry level or highly technical positions. We would like to assist you in finding extraordinary people. Many of Milwaukee County's citizens seek better employment and a more challenging job with better pay. We can help your business secure qualified employees by contacting us today.

Call the On-the-Job-Training, Employer Specialist at (414) 225-2360 or return the postage-paid card below. Let our professionals link you to the available pool of talent. You can make a commitment to your community while meeting your bottom-line.

PLEASE USE THE POSTAGE-PAID
CARD BELOW TO INDICATE YOUR
INTEREST IN PARTICIPATING IN
OUR TRAINING PROGRAM.

Yes, I want to find out more about training programs and how my company can participate.

Company name: _____

Contact name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Types of jobs available in my company:

Clerical/Office

Hospitality

Data Entry

Education

Health Care

Information Technology

Manufacturing

Other _____

Construction

Other _____